

Trainee Dispensing Optician

Work and study. Earn while you learn without student debt! Gain a degree and a professional qualification.

Salary starting at £23,000 increasing to ~£40,000 with future progression.

This amazing opportunity will lead to a valued career in optics. A Dispensing Optician (DO) is a registered healthcare professional who advises on, fits and supplies spectacle frames and lenses appropriate to each individual's visual lifestyle and vocational needs. A Dispensing Optician also advises patients on maintaining good ocular health, contact lenses, low vision, eye conditions and much more.

Dispensing Opticians bring to their role high quality communication and problem solving skills. They possess a keen eye for detail, a proactive manner and a love for people. DO's work as part of a multi-disciplinary practice team.

This will be a varied role and will include:

- Supporting the eye test clinic both in making appointments, dealing with queries and greeting patients as well as performing some of our clinical tests to support the Optometrist.
- Administration and maintenance of patient records, databases and NHS paperwork.
- Contact lens management and teaching patients how to insert and remove contact lenses.
- With time and training, doing spectacle adjustments, repairs and advising customers on frame choice and spectacle lenses. Also, problem solving for patient issues and concerns.
- Training via practice based blended learning to degree level. All fees, travel and accommodation included in training package.
- Once professional qualification completed future expansion, both clinically and in a business role, is likely with potential for practice partnership in time.

For this position, no previous experience is needed as full training will be given. Academic dispensing training will be undertaken, through one of the accredited providers, up to BSc Hons Degree level. This will require an aptitude for maths and science and higher qualifications are necessary for entry to the dispensing course. You need to be positive, articulate and polite as well as being a good multitasker and problem solver. You must be good with people, have an organized approach and always be happy to help. Wearing spectacles and contact lenses is useful but is, by no means, essential.

Enquiries to be made in the form of a current Curriculum Vitae with covering letter and should be emailed to andrew@icareshetland.com.

Job Description

Job Element	Detail
Job Title	Trainee Dispensing Optician
Location	ICare Shetland, Lerwick
Type of position	Full Time
Job Overview	To train in practice and via blended learning to achieve a professional qualification as a Dispensing Optician, carrying out spectacle dispensing duties as well as general practice duties. Role has the scope to progress into management/ownership for the right candidate.
Duties and Responsibilities	<ul style="list-style-type: none"> • Being the first point of contact for patients in the practice, face to face and over the telephone. • Assisting patients with queries relating to every aspect of wearing spectacles and contact lenses. • Giving patients demonstrations on how to insert and remove contact lenses. • Managing the practice appointment diary, giving consideration to patient appointment requests and staff availability. • Assisting Optometrist in taking retinal images, scans and performing visual field tests. • Stock control and ordering. • General housekeeping duties to ensure the practice is clean, tidy and presentable. • Other ad-hoc duties as and when required. <p>You would also be working towards:</p> <ul style="list-style-type: none"> • Advising customers on appropriate frame selection. • Dispensing of spectacle lenses based on prescription and patient need. • Adjustment and repair of spectacle frames. • Problem solving for complex optical needs and issues.
Salary and Benefits	<ul style="list-style-type: none"> • £23,000 increasing to ~£40,000 with future progression. • 30 days holidays inclusive.

Training Given	<ul style="list-style-type: none"> • In house training. • Three year degree course in Ophthalmic dispensing – leading to ABDO level 6 FBDO qualification. Some learning at home/outwith working hours will be required. • Blended learning
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Personal Attributes

Requirement	Detail	Essential/Desirable
Entry Qualifications	<ul style="list-style-type: none"> • Higher grade qualifications including English, Maths and a Science (C,C,C) or equivalent. <p style="text-align: center;">And</p> <ul style="list-style-type: none"> • Evidence of learning within the last five years. 	<p>Essential</p> <p>Desirable</p>
Experience	<ul style="list-style-type: none"> • Experience dealing with the public in a service environment. 	Desirable
Skills and Competencies	<ul style="list-style-type: none"> • Excellent communications skills. • Good problem solver • Ability to prioritize and manage own workload. • Working as part of a team. • Ability to maintain high levels of patient confidentiality. • Mathematically minded. • Manual dexterity. 	<p>Essential</p> <p>Essential Essential</p> <p>Essential Essential</p> <p>Desirable Desirable</p>
Personal Attributes	<ul style="list-style-type: none"> • Confident • Friendly and outgoing • Motivated • Sense of style • Attention to detail 	<p>Desirable</p> <p>Essential</p> <p>Essential</p> <p>Desirable</p> <p>Desirable</p>

<i>Other</i>	<ul style="list-style-type: none">• Competent using a wide range of computer applications (Microsoft Office etc)	Desirable
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For more information see:

<https://abdocollege.org.uk/courses/>

<https://www.abdo.org.uk/>

<https://optical.org/>